

## **Westmead Public School Band Program – 2019**

Dear Parents,

Welcome back to band and a very special welcome to our new students and parents! In 2019 Teaching Services Australia (TSA) will be joining the program at WPS. TSA will be taking on the administration of rehearsals and lessons and we are looking forward to another great year of making music.

Correspondence in 2019 will mostly be via email. Please ensure you have received this note to your most up to date email address and notify TSA if you change it or would like additional parents/guardians added to our contact list.

### **BAND STRUCTURE**

There are two components to the Band Program: Small Group Lessons and a Full Band rehearsal. Both of these are held on **Thursday afternoons from 3pm-5pm** and students are required to attend for the full duration of this session. When not in lessons or rehearsal students will be supervised by TSA staff and should bring a book, homework or other quiet activity to amuse themselves.

**Band will commence for 2019 on Thursday February 21.** Please send your child's instrument along with any band music/folder with them on that day. New students who have ordered instruments and accessories from TSA will be given theirs in their lesson that afternoon. Students will also require a black, A4 plastic sleeved display folder in 2019.

### **SUPERVISION AND DISMISSAL**

Students will be collected by TSA staff at the end of the school day and taken directly to rehearsal/tuition. TSA will supervise students from 3pm-5:10pm. **Parents should collect their children at 5:10pm from Gate 10 (Moree Ave).** Students who attend after school care will be taken to after school care and signed in at this time.

TSA will send a separate email home to parents with a Medical and Afternoon Dismissal form to be completed.

**Emergency Contact** – in an emergency TSA staff can be reached by calling TSA office on 9651 7333 (before 5:30pm).

### **IMPORTANT ITEMS**

**Fees** – In 2019, band and tuition fees will be \$190 per term plus a \$10 TSA resource levy per term. TSA will email invoices at the beginning of each term and your invoice must be finalised within 2 weeks of issue or late fees will apply.

**Absence from Band** – if your child will be absent from band or lessons please be sure to contact your child's band director to notify them of this absence. TSA has a duty of care for all band students each Thursday afternoon and so any absences must be communicated, in advance if possible, to ensure your child is safe and accounted for.

**Creative Kids Vouchers** – TSA is a registered provider and all families can apply for their \$100 voucher by visiting [www.service.nsw.gov.au/creativekids](http://www.service.nsw.gov.au/creativekids). The voucher may be used at any time in 2019.

**Exiting the Band Program** – TSA requires notice by the end of any term if your child wishes to exit from the program in the next term.

### **CONTACT INFORMATION**

Band Director: Mr Steven Lavis [steve@teachingservices.com.au](mailto:steve@teachingservices.com.au) (timetabling, groups, band rehearsals)  
TSA Admin Staff: 9651 7333 (enrolments, instrument hire and service)  
TSA Website: [www.teachingservicesaustralia.com.au](http://www.teachingservicesaustralia.com.au) (notes are also available here)

***We wish your child all the best in the Band Program! Please let us know if we can help you in any way.***